

Rental Real Estate

Auto Travel (In miles)

Trips to Bank
 Trips to Property
 Picking up Supplies for Rental
 Car Washes
 Tolls
 Parking

Other: _____

Repairs & Maintenance

Repairs and Maintenance
 New Carpentry
 Painting
 Landscaping
 Snow Removal
 Garage Repairs
 Cleaning & maintenance
 Tools and Supplies
 Trash Removal
 Past Improvements

Other: _____

Professional Fees & Dues

Accounting
 Legal
 Architect Design
 Commissions

Other: _____

Telephone Expenses

Calls to tenants
 Phone call for property
 Phone calls for snow removal
 Phone calls for lawn care

Other: _____

Other Expenses

Advertising
 Cost and Date of Purchase for property
 Land value

Other: _____

Utilities and Insurance

Hot water heater rental
 Real Estate Taxes
 Interest Expense
 Rental Charges for home equip.
 Home Owners Insurance
 Heat
 Electricity
 Water & Sewer

Office Expenses

FAX Supplies
 Paper and Toner
 Computer Software
 Bank Fees
 Check fees or checks
 Photo copy Expenses
 Safe Deposit Box
 Map Book & Map Software
 Multiple Listing Service
 Office Expenses
 Computer software and Peripherals
 Postage & Shipping
 ISP

Other: _____

Equipment Purchases

Answering Machine
 Calculator
 Tools
 Computer Equipment
 Copy Machine
 FAX Machine
 Printer

Other: _____